



Ector County Commissioners' Court

November 18, 2025

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,
Odessa, Texas

CALL TO ORDER- JUDGE DUSTIN FAWCETT

Dustin Fawcett, County Judge
Mike Gardner, Commissioner Precinct #1
Greg Simmons, Commissioner Precinct #2
Samantha Russell, Commissioner Precinct #3
Billy Hall, Commissioner Precinct #4
Minutes taken by Jennifer Martin, County Clerk

The meeting was called to order at 10:00 a.m.

INVOCATION- COMMISSIONER BILLY HALL

The invocation was led by Commissioner Hall.

PLEDGE OF ALLEGIANCE- UNITED STATES AND TEXAS

Commissioner Russell led the pledge of allegiance to the United States flag and the pledge of allegiance to the Texas flag.

SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS

1. Public Participation/Comments, Shelby Rigtrup- Public Information Officer

To receive public comments on non-agenda related items.

There was no public participation.

2. Library Staff Training Day 2026, Howard Marks- Library Director

To consider, discuss, and take any necessary action to *approve* the Library closing on Friday, February 13th, 2026, during normal business hours (9:00AM-7:00PM) for a staff training day, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; this will include library safety and security, de-escalation techniques, and customer service training.

Commissioner Gardner made a motion to approve the Library closing on Friday, February 13th, 2026, during normal business hours (9:00AM-7:00PM) for a staff training day, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Russell. MOTION PASSED 5-0

3. Library Early Closure Requests, Howard Marks- Library Director

To consider, discuss, and take any necessary action to *approve* the Library closing early at 5:00PM on Saturday, December 6th, 2025, for the *Downtown Festival of Lights*, and Saturday, December 20th, 2025, at 5:00PM, for the *Ector County Employee Winter Banquet*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Gardner to approve the Library closing early at 5:00PM on Saturday, December 6th, 2025, for the *Downtown Festival of Lights*, and Saturday, December 20th, 2025, at 5:00PM, for the *Ector County Employee Winter Banquet*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

4. 2025-2026 Commissioners' Court Schedule Change Request, Samantha Russell- Commissioner, Pct. 3

To consider, discuss, and take any necessary action to *approve* changes to the *Ector County Commissioners' Court Schedule* for the *2025-2026 term*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; the requested date changes are as follows:

- Move Tuesday, December 2nd, 2025, at 10:00AM to Thursday, December 4th, 2025, at 6:00PM
- Move Tuesday, February 24th, 2025, at 10:00AM to Thursday, February 26th, 2025, at 6:00PM
- Move Tuesday, May 12th, 2025, at 10:00AM to Thursday, May 14th, 2025, at 6:00PM
- Move Tuesday, July 28th, 2025, at 10:00AM to Thursday, July 30th, 2025, at 6:00PM

Shelby Rigtrup stated that the dates listed in the agenda item for February, May and July should be corrected to read 2026.

After discussion, Commissioner Russell made a motion to table; a second was made by Commissioner Gardner. MOTION PASSED 5-0

5. Commissioners' Court Live Stream Changes Request, Samantha Russell- Commissioner, Pct. 3

To consider, discuss, and take any necessary action to *approve* changes to the *live stream service* for Commissioners' Court, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

NO ACTION WAS TAKEN ON THIS ITEM

6. Resolution, John Henderson- Commissioners Court Attorney/Grant Writer

To consider, discuss, and take any necessary action to *approve* a *Resolution* certifying the application for grant funds through the Governor's Public Safety Office for the purchase of bullet resistant components for law enforcement vehicles as outlined in the Texas OOG Grant Offering for Fiscal Year 2026 for the Ector County Sheriff's Office, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #6.pdf

A motion was made by Commissioner Simmons to approve a Resolution certifying the application for grant funds through the Governor's Public Safety Office for the purchase of bullet resistant components for law enforcement vehicles as outlined in the Texas OOG Grant Offering for Fiscal Year 2026 for the Ector County Sheriff's Office, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Hall seconded the motion. MOTION PASSED 5-0

AWARD OF BIDS/PROPOSALS

7. Bid Award: Fire Extinguisher Services- Bid No. 2025-IFB-101, Andrea Morales- Purchasing Agent, Billy Carrigan- Building Maintenance Director

To consider, discuss, and take any necessary action to *approve* the *bid award* for *Fire Extinguisher Services*, a Joint Purchasing Group Bid - *Bid No. 2025-IFB-101*, to Midland Safety & Sales Service, Inc., and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Simmons made a motion to approve the bid award for *Fire Extinguisher Services*, a Joint Purchasing Group Bid - *Bid No. 2025-IFB-101*, to Midland Safety & Sales Service, Inc., and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Gardner. MOTION PASSED 5-0

CONTRACTS/AGREEMENTS/GRANTS

8. Grant Acceptance: 2025-2026 The Friends of the Ector County Library, Howard Marks- Library Director

To consider, discuss, and take any necessary action to *approve* the acceptance of *The Friends of the Ector County Library Grant* in the amount of \$35,000.00 for Fiscal Year 2025-2026 to the Ector County Library, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; this grant will be paid in three installments over the span of the fiscal year.

Minutes Attachments

1. Agenda Item #8.pdf

A motion was made by Commissioner Hall to approve the acceptance of *The Friends of the Ector County Library Grant* in the amount of \$35,000.00 for Fiscal Year 2025-2026 to the Ector County Library, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

9. CivicPlus: Website Hosting, Design, & ADA Compliance, Brandon Wright- I.T. Director

To consider, discuss, and take any necessary action to *approve* CivicPlus as the County website hosting, design, and ADA compliance company, to *approve* the *CivicPlus Master Service Agreement* by and between Ector County, Texas, and CivicPlus, LLC., and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #9.pdf

Commissioner Hall made a motion to approve CivicPlus as the County website hosting, design, and ADA compliance company, to *approve* the *CivicPlus Master Service Agreement* by and between Ector County, Texas, and CivicPlus, LLC., and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Gardner. MOTION PASSED 5-0

10. Motorola Solutions CirrusCentral Management & Interlocal Agreement Amendment, Stephen White- Ector County Sheriff's Office

To consider, discuss, and take any necessary action to *approve* the *Motorola Solutions CirrusCentral Management* quote and an *Amendment to the Interlocal Agreement* by and between Ector County, Texas, the City of Odessa, Midland County, Texas, and the City of Midland, in relation to the Joint Radio System, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; the provided quote is for all four agencies together which includes our 25% being \$10,000/year for 5 years.

Minutes Attachments

1. Agenda Item #10.pdf

A motion was made by Commissioner Simmons to approve the *Motorola Solutions CirrusCentral Management* quote and an *Amendment to the Interlocal Agreement* by and between Ector County, Texas, the City of Odessa, Midland County, Texas, and the City of Midland, in relation to the Joint Radio System, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Hall seconded the motion. MOTION PASSED 5-0

PERSONNEL REQUESTS

11. Salary Request, Billy Carrigan- Building Maintenance Director

To consider, discuss, and take any necessary action to *set* and *approve* the salary for the

Project Manager position in the Building Maintenance Department, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Hall made a motion to move the item to Executive Session; a second was made by Commissioner Simmons. MOTION PASSED 5-0

After meeting in Executive Session, NO ACTION WAS TAKEN ON THIS ITEM.

POLICIES/PROCEDURES

12. Platting/Replatting Requirements, Samantha Russell- Commissioner, Pct. 3

To consider, discuss, and take any necessary action to *clarify* and *document* that platting and replatting requirements in Ector County, Texas, shall apply only in circumstances required under Chapter 232 of the Texas Local Government Code, to direct that County Departments shall not condition septic permits or other regulatory approvals on platting where Chapter 232 does not apply, to instruct the Development Services Department and Public Works Engineering Office to prepare written guidelines reflecting State law and to return such guidelines to the Commissioners' Court for approval, with no future modifications permitted without Court action, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Hall made a motion to table until a full court workshop to discuss recommendations could be scheduled in January; a second was made by Commissioner Russell. MOTION PASSED 5-0

13. Commissioners' Court Procedures, Conduct, & Decorum Rules, Julie Prentice- County Attorney

To consider, discuss, and take any necessary action to *approve* the *Ector County Commissioners' Court Procedures, Conduct, and Decorum Rules*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #13.pdf

Commissioner Russell made a motion to adopt the Ector County Commissioners' Court Procedures, Conduct, and Decorum Rules with the modification that a non-biased third party be designated to rule in the event someone needs be criminal trespassed; a second was made by Commissioner Hall. MOTION PASSED 5-0

DEVELOPMENT SERVICES

14. MHRC Development Proposal Application: 110 S. Sir Barton Avenue, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action to *approve* an *MHRC Development Proposal Application* to serve 110 S. Sir Barton Avenue, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #14.pdf

A motion was made by Commissioner Hall to approve an *MHRC Development Proposal Application* to serve 110 S. Sir Barton Avenue, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

15. MHRC Development Proposal Application: 16835 S. Lightner Avenue, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action to *approve* an *MHRC Development Proposal Application* to serve 16835 S. Lightner Avenue, Precinct #4, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #15.pdf

Commissioner Hall made a motion to approve an *MHRC Development Proposal Application* to serve 16835 S. Lightner Avenue, Precinct #4, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Simmons. MOTION PASSED 5-0

16. Variance Application: Proposed MHRC Development- 12625 W. Louise Street, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action to *approve* a *Variance Application* on an *MHRC Development Proposal Application* to serve 12625 W. Louise Street, a 0.4591-acre tract in Western Hills Subdivision, Block 52, Lot 4, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

David Martinez, Applicant, addressed the court to explain the variance request.

A was made by Commissioner Gardner to deny the application; Commissioner Hall seconded the motion. MOTION PASSED 4-1 (Commissioner Simmons voted against the motion)

PUBLIC WORKS

17. Drainage Improvements Master Plan, Amber Valles- Public Works Department Coordinator

To consider, discuss, and take any necessary action to *approve* the *Drainage Improvements Master Plan*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

David Smith, PE for Halff and Bryce Carlile, PE, CFM for Halff addressed the court to give a presentation.

Commissioner Hall made a motion to approve the *Drainage Improvements Master Plan*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Gardner. MOTION PASSED 5-0

18. Interlocal Agreement: Drainage Improvements Master Plan, Amber Valles- Public Works Department Coordinator

To consider, discuss, and take any necessary action to *approve* an *Interlocal Agreement* by and between Ector County, Texas, and the City of Odessa, pertaining to the *Drainage Improvements Master Plan*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #18.pdf

A motion was made by Commissioner Simmons to approve an *Interlocal Agreement* by and between Ector County, Texas, and the City of Odessa, pertaining to the *Drainage Improvements Master Plan*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Hall seconded the motion. MOTION PASSED 5-0

BUDGET/FINANCIAL

19. Equipment Purchase Request, Amber Valles- Public Works Department Coordinator

To consider, discuss, and take any necessary action to *approve* the purchase of a *Bomag RS650 Chipping & Recycling Machine* for the Public Works Department, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #19.pdf

Tyler Spall and Matt Jackson with Yellowhouse Machinery Co. addressed the court to explain the cost increase and why they cannot sell the used Bomag Chipping and Recycling Machine that was quoted.

Judge Fawcett made a motion to approve the purchase of the new *Bomag RS650 Chipping & Recycling Machine* for the Public Works Department, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item and for the budget amendment come from the Sales Tax Fund; a second was made by Commissioner Gardner. MOTION PASSED 3-2 (Commissioner Simmons and Commissioner Russell voted against the motion)

20. Request for Donation of Assets , Andrea Moralez- Purchasing Agent

To consider, discuss, and take any necessary action to *approve* the donation of County Inventory Asset Number 50131, Equipment Services Unit Number 1062, 2002 Ford Cargo Truck, Vehicle Identification Number (VIN): 1FDXF46F62ED27696, from the Ector County Sherriff's Office (360) to the West Odessa Volunteer Fire Department (550), and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Hall to approve the donation of County Inventory Asset Number 50131, Equipment Services Unit Number 1062, 2002 Ford Cargo Truck, Vehicle Identification Number (VIN): 1FDXF46F62ED27696, from the Ector County Sherriff's Office (360) to the West Odessa Volunteer Fire Department (550), and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

21. Budget Amendment Request: Sheriff, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve* a *budget amendment* to General Fund, Sheriff, Department Furniture & Equipment, 001-360-5199 for \$5,000.00, Special Departmental Equipment, 001-360-5507 for \$42,257.00, and to Donated Revenues, 001-4171 for \$47,257.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #21.pdf

Commissioner Simmons made a motion to approve a budget amendment to General Fund, Sheriff, Department Furniture & Equipment, 001-360-5199 for \$5,000.00, Special Departmental Equipment, 001-360-5507 for \$42,257.00, and to Donated Revenues, 001-4171 for \$47,257.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Hall. MOTION PASSED 5-0

22. Budget Amendment Request: Library, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve* a *budget amendment* to General Fund, Library, Library Supplies, 001-690-5185 for \$1,350.00, and to Texas Library Association Grant, 001-4185 for \$1,350.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #22.pdf

A motion was made by Commissioenr Simmons to approve a budget amendment to General Fund, Library, Library Supplies, 001-690-5185 for \$1,350.00, and to Texas Library Association Grant, 001-4185 for \$1,350.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Hall seconded the motion. MOTION PASSED 5-0

23. Budget Amendment Request: Non-Departmental, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve* a *budget amendment* to General Fund, Non- Departmental, Operating Transfer Out, 001-950-5801 from Unreserved Fund Balance, 001-3310 for \$131,257.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #23.pdf

Commissioner Hall made a motion to approve a budget amendment to General Fund, Non-Departmental, Operating Transfer Out, 001-950-5801 from Unreserved Fund Balance, 001-3310 for \$131,257.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Gardner. MOTION PASSED 5-0

24. Budget Amendment Request: Coliseum Capital Fund, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve a budget amendment* to Coliseum Capital Fund, Improvements & Construction, 043-860-5509 for \$131,257.00, and to Operating Transfer In, 043-4801 for \$131,257.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #24.pdf

A motion was made by Commissioner Hall to approve a *budget amendment* to Coliseum Capital Fund, Improvements & Construction, 043-860-5509 for \$131,257.00, and to Operating Transfer In, 043-4801 for \$131,257.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

25. Financial Statements & Reports, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve the Accounts Payable Fund Requirements Report* for November 18th, 2025, and review County financial statements and reports.

Minutes Attachments

1. General Expense Approval Report 11 18 25.pdf

2. Trust Expense Approval Report 11 18 25.pdf

Commissioner Simmons made a motion to approve the Accounts Payable Fund Requirements Report for November 18th, 2025, and review County financial statements and reports; a second was made by Commissioner Hall. MOTION PASSED 5-0

Time: 11:15 a.m.

A motion was made by Commissioner Russell to move to Executive Session; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

Time: 1:56 p.m.

Commissioner Gardner made a motion to reconvene; a second was made by Commissioner Russell. MOTION PASSED 5-0

EXECUTIVE SESSION

26. Legal Matters, Sam Brijalba- H.R. Safety/Risk Coordinator

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to requested automobile windshield replacement, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Hall to deny the request; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

27. Legal Matters, Sam Brijalba- H.R. Safety/Risk Coordinator

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to automobile paint damage, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Simmons made a motion to deny the request; a second was made by Commissioner Gardner. MOTION PASSED 5-0

28. Legal Matters, Andrea Moralez- Purchasing Department

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to *approving the general solicitation award* for the *Ector County Juvenile Justice Center - Project ID No. 24.09033.00*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Simmons to award the Ector County Juvenile Justice Center - Project ID No. 24.09033.00 to Butler-Cohen; Commissioner Hall seconded the motion. MOTION PASSED 4-1 (Commissioner Russell voted against the motion)

29. Legal Matters, John Henderson- Commissioners' Court Attorney/Grant Writer

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to the Ector County Odessa-Schlemeyer Field Airport, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

NO ACTION WAS TAKEN ON THIS ITEM

30. Legal Matters, John Henderson- Commissioners' Court Attorney/Grant Writer

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to Papaw Street, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Simmons made a motion to authorize those involved to proceed as directed in Executive Session; a second was made by Commissioner Hall. MOTION PASSED 5-0

31. Legal Matters & Real Estate, Shelby Rigtrup- Public Information Officer, John Henderson- Commissioners' Court Attorney/Grant Writer

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, and *real estate issues/transactions* pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code, in relation to the *Ector County Courthouse Design-Build Project- Addendum 1- Phase 1 Abatement, Demolition, and Mobilization Activities*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Simmons to approve the contract and authorize the County Judge, and any other necessary party, to sign all documents associated with the agenda item; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

ADJOURN

Time: 2:02 p.m.

With no further business to discuss a motion to adjourn was made by Commissioner Russel with a second by Commissioner Simmons. MOTION PASSED 5-0

THE STATE OF TEXAS

COUNTY OF ECTOR

I, Jennifer Martin, County Clerk, do hereby attest to the accuracy of the Commissioners Court Proceedings for the meeting held on the above date.

January 13, 2026 at 11:52 AM



Jennifer Martin, Ector County Clerk